

Puddletown Church of England First School

‘Inspiring learners to be the best they can be’

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School Communication

Dear Parent/Carer,

I am writing to you to address a few concerns regarding communication with school.

Our procedure as advised last term is to put all letters on to our website rather than send out paper copies. This term this has meant we have saved over 3500 pieces of paper which is money saved to enable more funds towards the children's learning. When a letter added to the website you are alerted via a text message to advise you that there is a new letter to view. We also alert you with reminders of events via text message either from eSchools or Schoolcomms accounts to ensure that you don't miss things. The school offers many opportunities for the children which in turn demands an equal volume of communication to notify you of details; gain your consent or a donation towards costs.

It is my belief that effective communication between home and school is essential but that the responsibility to make this work lies with both parties. Ourselves, to ensure that the communication is accurate, clear and timely and yourselves to ensure that you keep up to date by responding to the text messages sent and by looking at the website regularly.

It is not appropriate for a minority to complain to the office staff and for the office to receive abuse for a system that works for the vast majority of our parents. The office spends a great deal of time ensuring that the communication is clear and timely. It creates an additional work load for the office and risks damaging the home school relationships when texts and letters aren't read.

It is also really important in that case that you inform us immediately of any changes in contact details so you do not risk missing important information.

I trust that you will receive this letter with every good intention as it is so important to stress that communication **is** a partnership in which both parties need to meet their responsibilities.

As ever I am grateful to you all for your support of what we aim to achieve with your children and am very happy to discuss this matter with you if you wish to do so.

Yours sincerely,
D Hunwick



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